

# Getting started guide for teachers!

- 1 Sign in to the teacher dashboard at [www.http://teacher.wordflyers.com/](http://www.http://teacher.wordflyers.com/) with your **email address** and **password**.

**Please sign in**

**Email address**

**Password**

**Sign In**

[Forgotten password?](#)

- 2 Once signed in, go to **'Try the Student Demo'** and select **'Go'** to try the WordFlyers lessons and experience the activities as a student would.

**Let's get started**

<b>Try the Student Demo</b>	<a href="#" style="background-color: #ff9800; color: white; border-radius: 10px; padding: 5px 15px;">Go ▶</a>
<b>Preview a lesson</b>	<a href="#" style="background-color: #ff9800; color: white; border-radius: 10px; padding: 5px 15px;">Go ▶</a>
<b>Create my first class</b>	<a href="#" style="background-color: #ff9800; color: white; border-radius: 10px; padding: 5px 15px;">Go ▶</a>

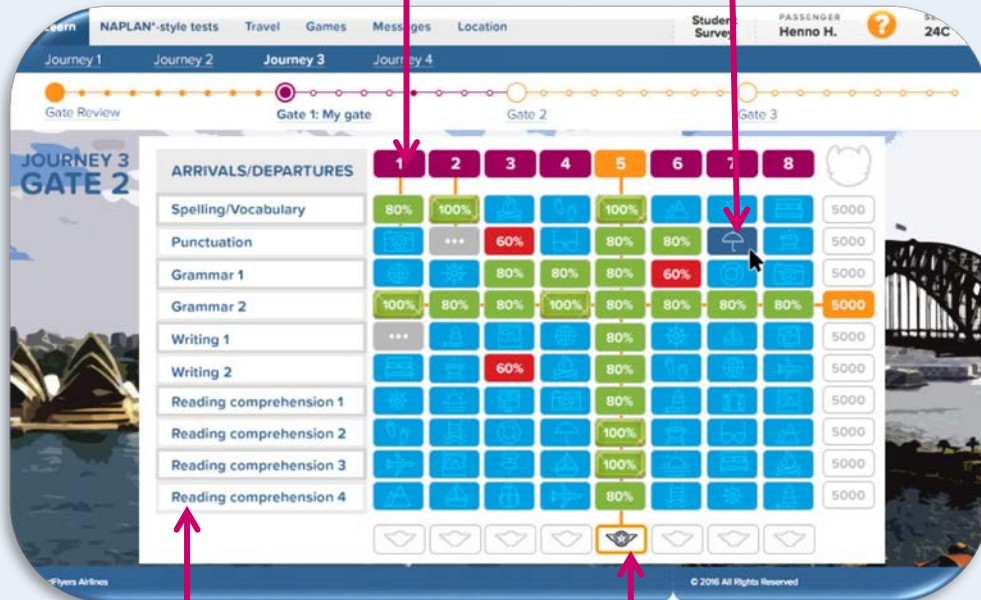
- 3 WordFlyers content is organised into 4 **Journeys** (year levels) and 16 **Gates** (levels).

Journey 1 / Year 7	Journey 2 / Year 8	Journey 3 / Year9	Journey 4 / Year 10
Gate Review	Gate Review	Gate Review	Gate Review
Gate 1 / 7.1	Gate 1 / 8.1	Gate 1 / 9.1	Gate 1 / 10.1
Gate 2 / 7.2	Gate 2 / 8.2	Gate 2 / 9.2	Gate 2 / 10.2
Gate 3 / 7.3	Gate 3 / 8.3	Gate 3 / 9.3	Gate 3 / 10.3

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Each gate includes lessons from **8 units** that relate to a text. View the unit by tapping or hovering over a purple tile. All the lessons for one unit can be selected vertically beneath the unit tile.

Tap or hover over a blue tile to see the content of each lesson.



Students select lessons from **10 areas of content**.

Students are rewarded for completing all lessons in a content area or unit.

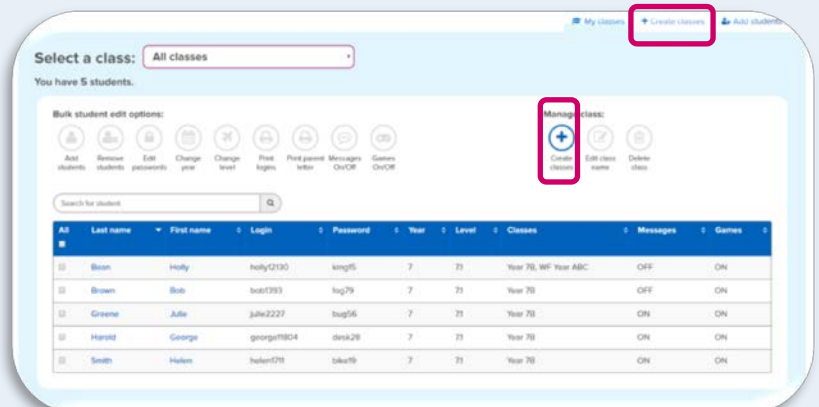
5

To go back to your teacher dashboard, select **'Back to Student Dashboard'** in the top left corner.

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To create a class:

1. Select **'My Classes'** from the left navigation bar.
2. Select **'+Create classes'** on either the left navigation bar or the main screen.
3. Enter a name for your class and select **'Create Class'**.



**Note:** On a trial, you can only create one class with a maximum of 34 students.

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To add students to your class:

1. Select **'My Classes'** from the left navigation bar and choose your class.
2. Select **'Add Students'** from the navigation bar or main screen.
3. Enter a student's details and select **'Create Student'**.

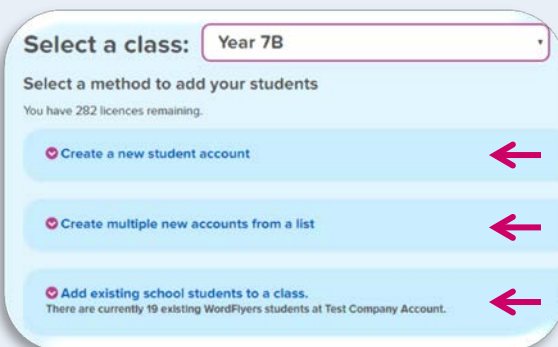
OR

Create multiple new student accounts from a list.

- a. Download the CSV file.
- b. Save the CSV file and browse to the file in your system.
- c. Fill out the CSV file with your students' details.
- d. Select **'CSV upload tips'** for tips on preparing the CSV file for upload.
- e. Once you have prepared your CSV file, select **'Browse'** and choose your CSV file.
- f. Select **'Import file'**.

OR

Add existing school students to a class. Select students from a list that your school may have already on WordFlyers.

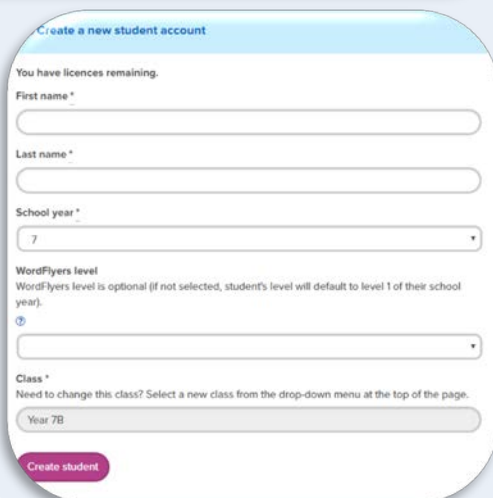


Select a class: Year 7B

Select a method to add your students

You have 282 licences remaining.

- Create a new student account
- Create multiple new accounts from a list
- Add existing school students to a class. There are currently 19 existing WordFlyers students at Test Company Account.



Create a new student account

You have licences remaining.

First name \*

Last name \*

School year \*

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WordFlyers level

WordFlyers level is optional (if not selected, student's level will default to level 1 of their school year).

Class \*

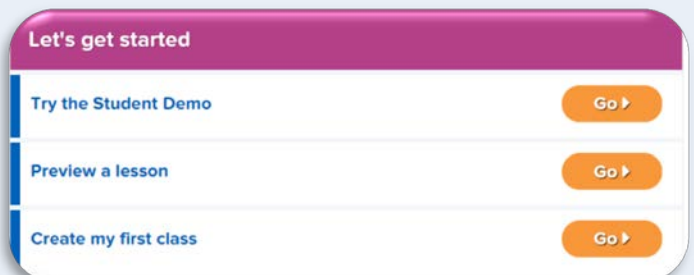
Need to change this class? Select a new class from the drop-down menu at the top of the page.

Year 7B

Create student

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Select **'Preview a Lesson'** on the homepage of the teacher dashboard to preview all the units and their lessons.



Let's get started

- Try the Student Demo Go ▶
- Preview a lesson Go ▶
- Create my first class Go ▶

Add a class now and get your students learning!